



PAUL EFFMAN MUSIC SERVICE

PO Box 19 • Syosset, NY 11791
P: 516.921.4543 • F: 516.433.0007

pemusic.com • hysonmusic.com
info@pemusic.com

PO Box 332 • Lagrangeville, NY 12540
P: 845.452.8528 • F: 845.337.3874

September 13, 2018

Dear Parents-

Today, your child attended a demonstration of instruments that will be offered at **St. Rose of Lima School** through the Paul Effman Music Service in the coming year. PEM will offer:

- Violin for students in grades K (minimum age 5) through 8
- Viola for students in grades 3-8 (pending successful sizing of instrument), best to indicate a 2nd choice on form
- Cello for students in grades 2-8 (pending successful sizing of instrument), best to indicate a 2nd choice on form
- Flute, Clarinet, Alto Saxophone, Trumpet, Trombone, Bells, or Drums for students in grades 3-8
- Also Bass Clarinet, Tenor Saxophone, French Horn, and Baritone Horn for experienced students

Lessons at St. Rose will be held on **Thursdays after school**. Once registrations are received, our faculty assigns students into groups based on their instrument and level of experience. You will receive an initial schedule for lessons via our **September Letter**. There will be three schedule updates: a **November, February, and April Letter** as groups change/consolidate, with any make-up dates due to teacher absence or school cancellation, as lessons lengthen as we approach concerts, and details pertaining to performances. Experienced students generally perform in both December and in the Spring, while beginners will only perform in the Spring. Concert dates and times will be forwarded by email and through schedule updates.

Email is a very effective means of communication for our faculty! PEM provides lessons at 10 Catholic Schools across RI impacting more than 300 students each year. As such, we ask that you program our faculty into your "contacts" so we are assured our emails reach you and we don't end up in SPAM/JUNK folders. The faculty members working with your students at St. Rose are:

- Emily Johnston (emily.elizabeth.johnston@gmail.com)- Strings Director
- Katelain Tavares (katelain@gmail.com)- Band Director

OCTOBER 1, 2018: Instrument Night...SOMETHING NEW!!!

On Monday- October 1, PEM will provide a parent meeting and Instrument Night at St. Rose of Lima School: 200 Brentwood Ave, Warwick, RI 02886 at 6:30pm. Through this meeting, our faculty will provide families with some general information to help their students through the school year as many take on new instruments or continue their studies. We'll go over tips to assist students at home, ideas on how to set up a practice routine, and we'll also distribute rental instruments, September Schedules, and lesson folders. **We highly encourage at least one parent/guardian to attend!** If you pre-registered your student last spring or over the summer, please join us for the parent meeting anyway.

What if you already own an instrument or rent elsewhere?

We are more than happy to work with students who wish to use a family owned instrument, but we caution that it's always a good idea to bring family instruments to a qualified music repair shop to be evaluated first. Students will feel success quickly with an instrument in **good-working-order**, but also can be very discouraged if their instrument doesn't function properly. We highly recommend renting, rather than purchasing an instrument if your student is an absolute beginner. Rental instruments from PEM and other reputable retailers are solid student instruments made by quality makers. Unfortunately, many instruments available for purchase at low-cost online or at local music and department stores will not lead to student success and cause much frustration along the way! If you are unsure about the brand or model of an instrument that is either being "gifted" to your student or available for purchase at a low cost—please **BEWARE**, and feel free to check with us by sending an email at any time! You can also bring a family-owned instrument, borrowed instrument, or instruments rented elsewhere to the Instrument Night to be evaluated.

MORE about REGISTRATION and FEES...

We realize there is a lot of information on the PEM registration form. We'd like to break it down a bit for you...

(CONTINUED on back)



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- At the top of the form, please select the instrument your child wishes to study and how you plan to acquire the instrument
- If you do not see the instrument listed, please check OTHER and write in the name of the instrument such as French Horn, Baritone, Tenor Saxophone, etc.
 - *Please be reminded that PEM does not offer piano or guitar; however- if your child plays piano, please consider having them sign up for bells, a percussion instrument set up just like the piano!*
- Our string instrument vendor Beekman Violin in Wakefield, RI has a limited number of small violas and cellos; we will fill rental orders on a first come-first serve basis. If we cannot fill your rental request, your child will have the option to start lessons on violin and the rental fee will be adjusted, or we will refer you to another local rental company and your rental fee will be refunded or applied to tuition. We will call any family impacted by this situation personally.
- Students who select violin, viola or cello will be visited in late September by our staff to size them correctly; we will set this time with the school office and your child will be called from class for a 5-minute sizing session.
- To fully register your child/children, you are asked to provide payment for:
 - *Tuition Installment #1*
 - *A Registration Fee, which covers all printed materials provided to the student during the year*
 - *The full cost of any instruments rented/purchased through PEM*
- If you are renting or purchasing an instrument, complete the back side of the registration form with all prices
- You can either pay by check or by entering credit card information.
 - ***If you check the yellow box*** monthly tuition will be charged to this card
 - ***If you DO NOT check the yellow box***, initial payment will be processed by credit, but you will be provided with a sheet of coupons in order to make monthly installment payments by mail
 - *To simplify things, the full tuition for 30 thirty-minute lessons plus concerts is divided into 10 installments; the first installment is due upon registration and 9 more payments are made throughout the year. There are some months where only 2-3 lessons are given, but other months involve up to 5*
- If it's easier, you can also register your child online at **PEMUSIC.com**
- If you submit a registration form, please **print** contact information clearly to avoid data-entry errors.

Thank you for your time and we hope this letter helps to clarify the registration process and how PEM lessons fit into your school community. If you have any questions, please don't hesitate to contact me by email or phone. We really look forward to working with St. Rose students again this year!

Musically,

Catherine Gagnon
Instrumental Director- Paul Effman Music
catherinegagnon1976@gmail.com
401-263-9003



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JOIN THE SCHOOL BAND & STRING PROGRAM FALL 2018

ST ROSE OF LIMA SCHOOL, WARWICK, RI

Register Online at www.pemusic.com/join

Please complete one form per child. Return form with payment or credit card information to the school office by **THURSDAY, SEPTEMBER 20, 2018.**

Step 1: Choose Your Instrument

- Select Instrument: Flute Clarinet Alto Saxophone Trumpet Trombone Viola
 Bell Kit Drums Other: _____ Violin Cello
- Check One: Rental Needed - If you need a rental, please make your selection on the reverse side of this form
 Purchase - If you are purchasing, please make your selection on the reverse side of this form
 Already have an instrument Have a continued rental from last year

Please Note:
To receive an instrument at the first lesson, all fees must be received with this signed form.

*See reverse side for purchase and rental information and prices. If you are renting or purchasing, enter the price in "Line C" below.

Step 2: Complete The Following

Student Name: _____ Grade/Class: _____ Student's Experience: _____ (years)
 Home Phone: (____) _____ Cell Phone: (____) _____ Work Phone: (____) _____
 Billing Address: _____ Apt. #: _____ City/Town: _____
 State: _____ Zip: _____ Parent E-mail: _____ Date: _____
 Parent/Guardian Name (print): _____ Parent/Guardian Signature: _____

Step 3: Program, Schedule, & Tuition Details

The Band Program is available to students in grades 3-8, with or without experience. Half hour small group lessons given after school on Thursdays. Lesson schedule begins at dismissal. You will receive your assigned lesson time prior to the 1st lesson. Not all Students will be scheduled at dismissal.

Violin is offered to students in grades K (5+ years old) and up. Violin will be scheduled on Thursdays after school.

The annual tuition is divided into nine monthly installments. The first installment and the Registration Fee are due with this form. The remaining eight installments are due on the last day of each month. You will receive a payment coupon sheet. These installments may be paid by credit card automatically. You can prepay some or all installments at any time. The monthly tuition installment amounts are:

\$62 per month for 1 child • \$102 per month for 2 children • \$124 per month for 3 children • \$10 for each child exceeding 3

Step 4: Calculate Payment

ENTER ALL FEES ON OLDEST CHILD'S FORM		If you have 1 child enrolling, fill out the column below.	If you have 2 children enrolling, fill out the column below.	If you have 3 children enrolling, fill out the column below.
Line A	Tuition Installment #1	\$62	\$102	\$124
Line B	Registration Fee (non-refundable)	+ \$35	+ \$70	+ \$105
Line C	Instrument Fees (non-refundable - SEE REVERSE) Enter "0" if you do not need an instrument.	+	+	+
Line A + Line B + Line C =	TOTAL AMOUNT ENCLOSED	\$	\$	\$

Step 5: Credit Card Payments

I authorize Paul Effman Music to charge my tuition installments to this credit card monthly.

Check Here. Optional. After the 1st month, cards will be charged on or about the last day of each month.

Card Type:

Card Number: _____ Expiration Date: _____ / _____ CCV Code: _____

Name on Card: _____ Authorized Signature: _____

CCV Code: Visa, MasterCard & Discover - 3 digit code found on signature panel. AMEX - 4 digit code on front, above card number, to the right.

By providing your credit card number, you consent to having this credit card charged for current and/or past due balances. By registering, you agree to all terms and conditions on the reverse side.

For office use only: Amt. Paid: _____ Check # _____ Cash CC MO Initial: _____ Code: _____
 0132501 200 Rental/Serial # _____



INSTRUMENT RENTAL & PURCHASE FORM - FALL 2018

It is recommended that first year students rent an instrument. There are no refunds for rentals or purchases. Additional information and demonstration videos are available at pemusic.com.

Flute . Clarinet . Trumpet . Saxophone . Trombone . Bell Kit . Drums
Violin . Viola . Cello

See "Program, Schedule, & Tuition Details" section on the front of this form to see the eligible grades to participate in the band and the string program.

Double Bass: Although this instrument is not offered for rental or purchase, students with experience playing it are welcome to participate.



RENTAL OPTIONS



Prices are per school year and include local sales tax.

<input type="checkbox"/> Flute	\$109	<input type="checkbox"/> Alto Saxophone*	\$154	<input type="checkbox"/> Specialized Instruments	\$194
<input type="checkbox"/> Clarinet	\$109	*Student must be able to touch the two saxophone images above with the thumb and pinky of his or her left hand. The clarinet is recommended for 3rd graders whose hands are not yet large enough.		Bass Clarinet	French Horn
<input type="checkbox"/> Trumpet	\$109			Piccolo	Tenor Saxophone
<input type="checkbox"/> Trombone	\$109			Baritone Horn	
*Trombone not available to 3rd graders				<input type="checkbox"/> Tuba or Baritone Saxophone	\$399
<input type="checkbox"/> Snare Drum Kit	\$109	<input type="checkbox"/> Violin	\$159	<input type="checkbox"/> Cello	\$295
<input type="checkbox"/> Bell Kit	\$109	<input type="checkbox"/> Viola	\$189		

Damage Protection (included with all rentals): The Paul Effman Music Service Damage Protection Plan provides assurance that your child's rental instrument is covered for any accidental damage. Repair costs of rental instruments can be significant. This plan covers any damage to the instrument, excluding blatant negligence, loss, or theft. This plan does not cover included accessories such as reeds, mouthpieces, drum sticks, neck straps, drum heads, rosin, bridges, bows, etc.

PURCHASE OPTIONS

Prices include local sales tax.

LP Hutchen

Includes 2 year Factory Warranty and Free Adjustments for an additional 2 years. Includes hard shell case.

<input type="checkbox"/> Flute	\$271.55
<input type="checkbox"/> Clarinet	\$271.55
<input type="checkbox"/> Alto Sax	\$488.80
<input type="checkbox"/> Trumpet	\$271.55

ES Eastman Strings
Modern Instruments - Old-fashioned Quality

Includes 2 year Factory Warranty. Includes hard shell case.

<input type="checkbox"/> VL80 FULL SIZE	\$434.49
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*VIOLIN—Recommended for 7th and 8th graders only. Younger students will require larger sizes as they grow (until they reach full size - 7th or 8th grade).

YAMAHA

Includes 5 year Factory Warranty. Includes hard shell case.

We carry the full line of Yamaha instruments, including intermediate and professional models. Please call for details and pricing.

<input type="checkbox"/> Flute YFL-222	\$608.29
<input type="checkbox"/> Clarinet YCL-255	\$630.01
<input type="checkbox"/> Alto Sax YAS-26	\$1,477.29
<input type="checkbox"/> Trumpet YTR-2330	\$760.36
<input type="checkbox"/> Trombone YSL-354	\$760.36
<input type="checkbox"/> Snare Drum Kit SK-285	\$217.24
<input type="checkbox"/> Bell Kit SPK-285	\$217.24

After making your selection, please enter the price in the "Line C" box on the front of this form.

Music stands, reeds, and a complete line of instrument accessories are offered year-round. Order forms and catalogs are available from your director or you can visit our online store at www.pemusicstore.com.

TERMS & CONDITIONS: TRADITIONAL RENTAL/TUITION

- THERE ARE NO REFUNDS FOR EARLY INSTRUMENT RETURNS.
- Tuition payments are due on the last day of each month. Late payments are subject to an annual late fee not exceeding \$30. Failure to make timely payments may result in removal from the program and early rental instrument collection. There is a \$25 fee for all returned checks.
- I agree to pay the replacement value for lost or stolen instruments. Snare Drum Kits and Bell Kits are \$217.24. Baritone Saxophone and Tuba are \$1500. Alto Saxophone and specialized instruments are \$550. All other instruments are \$275.
- I agree to return the rental instrument on or before the last lesson during the 2018-2019 school year. I agree to be responsible for missing parts, broken mouthpieces, broken drum heads (\$20), willful damage, vandalism, loss or theft of instrument. I agree to pay a \$30 late fee if I return my instrument after June 30, 2019.
- I agree to return the rental instrument in good condition, as when received less normal wear.
- I understand that photos of concerts and/or classes could be used on the Paul Effman Music Service website or school websites.
- I acknowledge that by providing my email address on the front of this form, I may receive email communications from Paul Effman Music Service.
- By registering my child(ren), I agree to all of the terms and conditions listed above.
- By providing a credit card number to Paul Effman Music Service and signing the front of this form, I consent to having this credit card charged for current and/or past due balances.