

Dear PCS Parents,

The 2019 - 2020 school year is right around the corner. Our childcare program begins in full on Monday, August 12th, and we are so excited to be able to enrich your child/children. This year, Parkway Christian School will be offering morning care and after care. **In order to maintain a safe and secure environment for our students we have a separate registration form with a registration fee of \$10 per student or \$20 per family. This DOES NOT include students only using sibling care. If you plan on using morning care or after care at all, please complete the attached form, fill it out and send it with payment to your child's teacher by Monday, August 12th. The childcare staff does not have access to your student's emergency contact info without this form.**

Childcare costs *per student* for the 2019-2020 school year are listed below. **Please note any changes to our rates & policies below.**

Annual Rates: Aftercare: \$1,600; morning care: \$500. Both billed monthly for 10 months (aftercare: \$160 per student; morning care: \$50 per student) beginning in August. If you are using the program full time and would like to take advantage of the annual rates and be billed monthly, please call or email bookkeeping (pcsbookkeeping@pcs-fl.net) by Monday, August 5th. **If you choose the annual rate, you are committing to the entire year.**

Daily Rates: Aftercare: \$7.00 for the first hour and \$13.00 per day for more than an hour; morning care: \$6 per student

Morning care begins on Monday, August 12th at 7:00 a.m. For their safety, students dropped off before 7:30 a.m. MUST reserve a spot in morning care.

Regular aftercare begins on Monday, August 12th and runs from 2:05 p.m. until 6 p.m. Students picked up after 6 p.m. will be charged \$10 per student for every 5 minutes after 6 p.m. *Aftercare snacks are available for purchase for \$1 for a snack and a drink through SLA, our hot lunch vendor.* You must have an account set up with SLA to purchase an aftercare snack. Sibling care will also start; please send a note to your teacher. Sibling care consists of the younger/est student sent to aftercare at no charge until the older/est student is dismissed at their dismissal time. Please note that if the older sibling will be on campus for a club meeting or sports, the younger sibling must remain in aftercare until signed out by an adult and will incur regular aftercare charges.

Students will be separated into age/grade appropriate groups for the majority of the afternoon. Within their groups, students will be completing homework assignments, playing organized games, and have the opportunity to learn and grow together. This doesn't include the many other enrichment programs available to students starting in September.

It is important to point out that students are NOT to have cell phones while in our childcare program. If they need to get in contact with a parent or guardian, they may ask to use the school phone. In grades KP - 4, iPads, or personal electronic gaming systems are not acceptable during childcare hours. This is to ensure that the content our students are being exposed to is in accordance with those set by the school and church. Fifth Grade and Middle School students that have signed the Use of Technology Policy Agreement may use their devices during childcare hours, but they must adhere to the same rules they would if in class.

ALL aftercare students in grades 1 - 8 will be required to complete homework assignments, work on projects, and/or complete IXL skills from 3:00-4:00pm.

- Please have supplies to complete your homework. Staff is not permitted use classroom supplies of paper, pens, and pencils. We will have crayons, rulers, etc. available for assignments that require special supplies.
- Please bring a book or other activity to work on quietly for when you are finished with your work.
- Staff will check to make sure work is completed thoroughly and neatly. However, we ask that as the parents you review the work with your child for accuracy, especially in the upper grades.

Sign out for aftercare will be with your child's aftercare teacher. Parents, you must park and pick up your child/children in his/her assigned room.

There is NO PARKING in the breezeway at any time!

Parkway Christian School has a great reputation for nurturing students in a safe and encouraging environment. Our morning care and aftercare programs follow suit. **All students are expected to adhere to the same rules and policies set forth in the Parent/Student Handbook.** This includes the school-wide discipline plan. If a problem ever occurs in our childcare program please inform me or a childcare staff member immediately. The best way to contact me is through email (cadrian@pcs-fl.net). If you need to contact aftercare staff after school hours, call the school at 954-424-6425 and dial extension 336.

Blessings,
Cristina Adrian, Childcare Director