

PTC Meeting Minutes
Friday, September 7, 2018
8:00 AM

In attendance: Jennifer Chriss, Ann Marie Moulin, Angela Chillura, Irene Dudas, Missi Avila, Carmela Johnson, Brigid Merenda, Lisa O'Neil, Jackie Davison, Nicole Ortiz, Blanca Gomez

Meeting started with:

- PTC prayer
- Welcome message from co-presidents

New Business

Reports from Board Members:

Way and Means: (Brigid Merenda)

- Financial Opportunities
 - Consolidated/moved banking for Church, School & PTC to Pilot Bank
 - Our contact banker is interested in growing our connection
 - Financial literacy courses for older kids
 - Perhaps field trips to the bank for younger kids
 - Continuing to foster our relationships with DEX, Pilot Bank, etc. (bigger sponsors) to secure ongoing sponsorships
- Community Outreach
 - The PTC and the Church are working together to bring BINGO back to our Church. The PTC and Church will split proceeds of BINGO sales 50/50. The various church ministries working the kitchen will keep the proceeds earned from food/drink sales.

Treasurer: (Nanette Poll)

- The budget for our current year will be maintained and printed out by Pat
 - As of 09/07/2018, the PTC balance was \$18,362.
- The "Raise the Paddle" portion of last year's gala raised \$4,000. \$1,200 was used to purchase a large laminator. The teachers are already using it!
- Approximately \$1,500 was made through the first used uniform sale this year
 - All used uniforms have been donated to the school, so this is pure profit
- No indication as to how much the PE Uniform sales have raised this year.
- PTC Reimbursement Request forms or Deposit forms are available in the office.
- PTC is responsible for covering part of the operating expenses in the school budget. Last year, the PTC's portion was \$70,000. However, the Gala raised approx. \$45,000 and the Golf Tournament Raised approx. \$10,000. We did not attain our goal.
- This year, the PTC portion of the budget was lowered to \$50,000

Communications/Publicity: (Irene Dudas)

- Facebook is being updated by: Irene Dudas, Pat Shaneyfelt, Lori Kopp, Father Mike
- BINGO icon will be added to our Facebook website
- We will have free on-air advertising on Spirit FM for our Tuesday night BINGO starting in October. It will take 3-4 weeks to get on-air advertising.
- PTC link is now on the school website; also trying to establish PTC email addresses for continuity throughout the years

Positions to Fill:

- Gala: Looking for more co-chairs. So far, Simon Bautista and Amanda Ray have volunteered. Event will again be held at the Hunter's Green Country Club, and is scheduled for Saturday, March 9, 2019.
 - Anticipate 150-175 people to attend
- Photography
- Daddy Daughter Dance

Reports from Committee Chairs:

BINGO: (Jennifer & Ann Marie)

- Meetings have gone on throughout the summer to bring this to fruition
- The capital outlay from the PTC was \$5,000 (a loan) and will be paid back over 2 years
 - Will help to purchase TV's, BINGO machine, paper, other supplies, extra money for payouts
- 1st official night is Tuesday, October 2
- Will be held in the Parish Center and will be Non-smoking
- Community building!!
- Equipment will be stored in an area near the coach's office
- This is a collaboration of Church & School (50/50 split of profits)
 - PTC will NOT be doing concessions. Various church ministries will do concessions and keep the profits for their respective ministries
- Bingo will be year-round, and volunteers will be needed throughout the year
 - 3-5 school volunteers will be needed each Tuesday (Safe Environment Training is NOT needed)
 - Sign up Genius will be used

Hospitality: (Carmela Johnson)

- Back to School Breakfast for Staff on Friday August 3rd 2018 was a success as were the New Student Reception and the Back to School Reception on Tuesday, August 7th, 2018.
 - Any remaining food was provided for the teachers and staff
- Donuts for Dads will be hosted by the PTC. It is scheduled for Friday, Sept 28, 2018
 - Will be setting up a photo opportunity like the one done for Muffins with Moms (but more masculine)

- Carmela is getting 30 dozen donuts
- Carmela needs approx. 8 volunteers to serve, decorate, etc.

Staff Birthdays: (Angela Chillura)

- \$10 PDQ gift cards will be given as teacher gifts this year along with some candies and other small gift

Ambassador Program: (Jackie Davison)

- Jackie sent an email introducing herself as a point of contact for anyone with questions throughout the school year. The email also invited new families to a play date at Bonne Brae Park on Sunday July 29th to meet and mingle with some current CCCS families
- Will set up another play date soon
- New parent/ back to school information packet was also created for all families, and handed out during the back to school open houses

Homeroom Parent Coordinator/Staff Appreciation: (Lisa O'Neil)

- First Homeroom Parent Meeting was held on August 21, 2018. Pleased to report that we have two homeroom parents for each grade!
- Next meeting is September 25, 2018 to discuss upcoming events such as the Book Fair/Ice Cream Social/PTC Meeting

Box Tops for Education/Coke Give/Ink Cartridges: (Kristina Shea)

- Kristina was not in attendance, but we talked about the new Coke Give program. Coke products have codes under the cap or the cardboard tab that pulls off the 12pk fridge pack boxes. Those codes will earn CCCS cash. If you do not want to enter the codes yourself, you can collect them and bring them to the office.

Gala: (Simone Bautista and Amanda Ray)

- This year's theme is Mardi Gras and it is being held at Hunters Green on Saturday, March 9, 2019.
- Simone will take care of the communication portion.
- Amanda Ray will handle the auction related end.
- Someone is already lined up for Black & White photos of the children. The photos are then sold at Gala.
- Ann Marie Moulin is meeting with someone to do graphics.

Family Field Day 02/22/2019: (Angela Chillura)

- Nothing to report yet. It's still early

Gingerbread House 12/06/2018: (Missi Avila)

- A temporary shop set up in the boathouse for students to shop for loved ones during the holidays.
- Most items are in the \$0.25 - \$15 range
- 6-8 people will be needed for setup
- Approx. another 12 volunteers throughout the day to help kids shop, cashier, etc.
- The Gingerbread Shop made approx. \$1,000 for the PTC last year
- Nicole volunteered to help Missi Avila co-chair this event this year because it's Missi's last year at CCCS

Restaurant Night Out: (Marlin Lara)

- Goal is to have 3-4 events during the school year
- Will have our first fundraiser at Portillo's this year on October 18th from 5pm – 8pm
 - We will get 20%

Photography: (TBD)

- Still looking for someone to take pictures at school events
- Parents are urged to send in photos to Lori Kopp if they take pictures at school events
- Mrs. Kearney is looking into having a staff member take pictures at events

Used Uniform Sales: (Susan Elliott)

- 1st sale of this school year made approximately \$1,500
- All used uniforms sold are donated, so it's all profit

PDQ Gift Cards: (Jennifer Chriss)

- PDQ will sell us 500 cards (with a face value of \$10) for just \$4 each = \$2,000
- We then sell them for \$7 each (\$3 profit on each card sold)
- Some of the cards are used for employee birthday gifts

Sports Banquet 04/30/2019: (Julie Reich)

- Julie was not present today. Plenty of time for planning.

Alumni Liaison: (Mary Kay Foody)

- Was not present today. Mary Kay is a former CCCS parent. Her role is to reach out to CCCS alumni for involvement in school fundraising functions.

Daddy/Daughter Dance: (TBD)

- Still looking for a volunteer to take this on
- Will be held in April or May

Volunteer Service Hour Coordinator: (Meg Ross)

- Volunteer hours can be reported online
- Go to <https://plusportals.com/corpuschristicatholicschool>
 - Sign in and go down to School Links and Files
 - Look for the Volunteer Form and click on it
 - You can then log in your hours and submit them right there!

Old Business:

- PTC Link/School Website: The school website was updated over the summer and a link to the PTC was added on the top menu bar.
- Laminator purchased: Part of last year's "Raise the Paddle" portion of the Gala fundraising efforts went to purchasing a new laminator for the school. It was purchased for approximately \$1,200. While it wasn't an item that had a lot of fundraising appeal, the teachers are already using it and love it. The "Raise the Paddle" portion of Gala raised \$4,000 so there is still \$2,800 to use.
- Wish List: People often want to donate, but do not know what we need. Therefore, Mrs. Kelly Kearney added a wish list to her weekly newsletter so that parents, family members, etc. could purchase/donate those items on the wish list.

Upcoming Meetings will be held:

- The first PTC General Meeting will be Wednesday, October 3, 2018 in the Parish Center at 7pm. Prior to the meeting, there will be an Ice Cream Social and Book Fair (Media Center) starting at 6pm.
- 10/5, 11/2, 12/7, 1/11, 1/18, 2/1, 2/8, 3/1, 3/8, 4/5, 5/3
 - 8 AM in the Art Room
- Mrs. Kearney attended today's meeting. She wanted to mention Family Faith Fest at Al Lopez Park on Saturday 10/27
 - CCCS will have a table there
 - Looking to set up a scavenger hunt and other activities for some prizes (perhaps homework passes, free dress, etc.)

Adjourn